

Supervision Contract

This is a supervision contract between **Hazel Hill** and **xxxxxx**
From **xxxxxxxxxx** until its review in 6 months.

We both:

- Are members of BACP (British Association of Counselling and Psychotherapy) and abide by their ethical framework.
- Have indemnity insurance for the work (or if the supervisee is in an agency the agency that the agency covers the supervisee with their insurance.)

What is supervision?

We are agreed that supervision is a forum used by supervisees to reflect on all aspects of their clinical work, where they receive formal and informal feedback on that work and where the safety and welfare of clients and the quality of the service they receive is central.

Confidentiality

- All professional and clinical issues discussed are confidential and are not to be discussed outside the supervision session. The exceptions to this are where professional malpractice may be evident, or if requested to release information by a Court of Law, Coroner's Office or Professional Body.
- All cases or professionals discussed during supervision must be made anonymous.
- Where tape recording of sessions takes place this must be agreed with and have the informed consent of the service user, carer or professional. Arrangements must also be made to destroy/wipe any recordings. The supervisee is responsible for ensuring this process is followed

Practicalities

- One session each month for 1 hour
- Each session will cost £50/ hour. Payment can be made via Bank Transfer to Supervisors bank account (details will be given to supervisee) or via cash on the day.
- Each session will take place at 59 Wostenholme Road.
- Next session time and date will be agreed at the end of each session

Cancellation arrangements

- If either the counsellor or the supervisor cannot attend a session they will let the other know as soon as possible. If the supervisee cancels with less than 48 hours' notice or does not attend a supervision session then full payment will be required.

Breakdown of relationship

- In the event of inappropriate behaviour by the supervisor/supervisee this should be discussed together initially. If this is unsuccessful or the behaviour is of a serious and immediate nature then BACP should be informed immediately.
- In the unlikely event that the relationship between the supervisees and supervisor deteriorates, each person is responsible for attempting to work together to resolve the problem.

Evaluation

We agree that informal evaluation of supervisee, supervisor and supervision will take place every sixth session. Formal evaluations will take place at end of year or as requested by either supervisor or supervisee.

Changes to this agreement and timescale

- Changes to this agreement can be negotiated at any time.
- This agreement covers the period xxxxxxxx

Signed _____ Supervisor _____ Date _____

Signed _____ Supervisee _____ Date _____